

## **Radiology Health Equity Coalition Bylaws**

### **ARTICLE I: NAME**

The name of this organization shall be the Radiology Health Equity Coalition (“RHEC”).

### **ARTICLE II: MISSION AND PURPOSE**

RHEC, a non-corporate organization, offers national guidance, support, leadership, and coordination for health equity initiatives in medical imaging. Its mission is to diminish prevailing disparities between historically medically underserved communities and other communities, serving as a platform for collaboration, education, and advocacy.

### **ARTICLE III: MEMBERSHIP**

#### **Section 1: Eligibility**

Membership is open to radiology-related organizations, state radiology societies, and radiology departments/practices. For purposes of these Bylaws, “radiology” includes diagnostic imaging, interventional radiology, nuclear medicine, radiation oncology, other radiology subspecialties, and medical physics. Membership applications shall be submitted to the Mobilization Team, as herein defined, for its review and approval. Approval shall require the vote of a majority of all members of the Mobilization Team. The Mobilization Team may deny membership to individuals and organizations with missions that do not align with the mission of the RHEC.

#### **Section 2.: Categories of Membership**

Membership categories shall be determined in accordance with policies and procedures of the Mobilization Team.

#### **Mobilization Team:**

Mobilization Team members are professional radiology-related organizations represented by appointed representatives. The total number of Mobilization Team members shall not exceed 20 organizations’ representatives. Mobilization Team members:

- Shall develop frameworks that leverage the expertise and core competencies of each member;
- Shall reduce barriers to screening and medical imaging care;
- Shall contribute financially to fund RHEC operational and programmatic costs in accordance with the adopted contribution schedule;
- Shall Identify goals and develop an operational plan as needed for the RHEC;

- Shall create and approve RHEC position statements as needed and in accordance with policies and procedures of the Mobilization Team;
- Shall participate in at least three-quarters of the Mobilization Team meetings each year;
- Shall participate in at least one RHEC committee annually;
- Shall prioritize health equity approaches and develop high-level strategic plans to positively impact underserved populations; and
- Shall actively engage as an advocate for the RHEC, its vision, mission, and projects including, without limitation, representing the RHEC in the local media, at community events, and at other functions.

### **Coalition Partners:**

Coalition Partners are professional radiology societies and state radiology societies.

Coalition Partners:

- Shall contribute financially to fund RHEC programs in accordance with the adopted contribution schedule;
- Shall attend and participate in periodic RHEC meetings and training opportunities in their respective communities or areas of radiology;
- Shall share member experiences in addressing health disparities related to their respective communities and areas of practice for amplification via RHEC communications;
- Should actively engage as an advocate for the RHEC, its vision, mission, and projects including, without limitation, representing the RHEC in the local media, at community events, and other functions;
- Should support the RHEC by regularly receiving and sharing communications materials via social media, email, e-newsletter, blog and/or the RHEC website.

### **Community Health Collaborators:**

Community Health Collaborators are individuals or organizations with an interest in health equity but are not directly involved in radiology.

Community Health Collaborators:

- May actively engage as an advocate for the RHEC, its vision, mission, and projects including, without limitation, representing the RHEC in the local media, at community events, and at other functions;
- May support the RHEC by regularly receiving and sharing communications materials via social media, email, e-newsletter, blog and/or the RHEC website.

## **Section 3: Rights and Responsibilities**

All members shall have the right to participate in RHEC activities, attend meetings, and receive relevant communications. Members must adhere to the Bylaws and actively help achieve RHEC's mission and purpose.

Each Mobilization Team member is entitled to one vote on RHEC issues. Coalition Partners and Community Health Collaborators may attend all meetings and contribute to discussions, but may not vote on RHEC matters. The Mobilization Team shall consider their opinions and perspectives. Guest speakers at meetings may contribute to the discussion of their presentation but will be recused from the full RHEC meeting and may not vote on RHEC matters.

Each Mobilization Team member shall designate one representative to speak and vote on its behalf at meetings of the Mobilization Team. If a designated representative cannot attend a meeting, the Mobilization Team member that designated that representative may designate a proxy to attend and vote in his or her place.

#### **Section 4: Member Resignation**

A Member's representative may submit the Member's resignation in writing at any time. The resignation will be effective upon the date of submission.

#### **Section 5: Member Removal**

A Member may be removed in accordance with the policies and procedures of the Mobilization Team.

### **ARTICLE IV: LEADERSHIP**

#### **Section 1: Mobilization Team**

All members of the Mobilization Team hold equal positions and each member has an equal voice.

#### **Section 2: Duties of Mobilization Team**

The Mobilization Team is responsible for making all financial, programmatic, and membership decisions on behalf of the RHEC, identifying all goals and operational plans, and creating and approving RHEC position statements as necessary.

## **ARTICLE V: MEETINGS**

### **Section 1: Regular Meetings**

Meetings of the Mobilization Team shall be held no less than four times yearly. If a meeting cannot be held on the date designated, it will be held soon thereafter. The Mobilization Team may hold additional meetings as needed.

### **Section 2: Notice of Meetings**

Executive Team members shall be notified in writing of regular meetings at least one month before the meeting and at least ten days prior to a proposed special meeting. Notice may be waived by unanimous consent of the Mobilization Team.

### **Section 3: Quorum and Decision Making**

A majority of Mobilization Team members present, in person or remotely through their representatives, shall constitute a quorum for a Membership Team meeting. When action items require a Mobilization Team vote, a simple majority vote of the members participating (provided there is a quorum) will determine the outcome.

If necessary, or expedient, the RHEC may use electronic tools such as cloud computing, email, and/or chat groups, provided all participants can speak and be heard, and can hear all other Mobilization Team participants.

## **ARTICLE VI: FINANCES**

**Section 1:** The Mobilization Team shall adopt and review biannually a contribution schedule for members of the Mobilization Team and Coalition Partners. Community Health Advisors shall not be required to make a financial contribution to the RHEC.

### **Section 2: Use of Contributions**

Contributions from the Mobilization Team members are used to fund the operational and programmatic costs of RHEC. These costs include, but are not limited to, administrative expenses, event planning, educational initiatives, advocacy efforts, and resource development in support of RHE's mission and objectives.

Contributions from Coalition Partner members are used to fund programmatic costs of RHEC. These costs include, but are not limited to, event planning, educational initiatives, advocacy efforts, and resource development in support of RHEC's mission and objectives.

### **Section 3: Payment Schedule**

Membership contributions are due annually at the start of RHEC's fiscal year. The contributions from members who join RHEC during the fiscal year will be prorated.

### **Section 4: Fiscal Year**

The fiscal year of the RHEC shall begin on July 1 and end on June 30.

## **ARTICLE VII: AMENDMENTS**

A two-thirds majority vote of the entire Mobilization Team is required to approve an amendment to the Bylaws. Proposed amendments must be submitted in writing to the Mobilization Team at least 30 days before a vote.

## **ARTICLE VIII: DISSOLUTION**

In the event of dissolution, any remaining assets after liabilities of the RHEC shall be distributed according to applicable law for charitable, scientific, or educational purposes related to health equity in radiology as designated by the Mobilization Team.

These Bylaws were approved by the Mobilization team on \_\_09/19/2024\_\_\_\_\_.